

**HONG KONG SPORTS ASSOCIATION
FOR PERSONS WITH INTELLECTUALDISABILITY
香港智障人士體育協會**

**ANNUAL FINANCIAL REPORTS
FOR THE YEAR ENDED 31 MARCH 2023**

HONG KONG SPORTS ASSOCIATION FOR PERSONS WITH INTELLECTUAL DISABILITY
香港智障人士體育協會

ANNUAL FINANCIAL REPORTS

FOR THE YEAR ENDED 31 MARCH 2023

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**REVIEW REPORT TO THE EXECUTIVE COMMITTEE OF
HONG KONG SPORTS ASSOCIATION FOR PERSONS WITH INTELLECTUAL DISABILITY
香港智障人士體育協會
(Incorporated in Hong Kong and limited by guarantee)**

We have audited the financial statements of Hong Kong Sports Association For Persons with Intellectual Disability (“the Association”) for the year ended 31 March 2023 in accordance with Hong Kong Standards on Auditing issued by the Hong Kong Institute of Certified Public Accountants (“HKICPA”), and have issued an unmodified auditor’s report thereon dated

Pursuant to the Lump Sum Grant (“LSG”) Manual issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region (“SWD”), we have been requested to issue this assurance report in connection with the Annual Financial Report (“AFR”) of the Association for the year ended 31 March 2023.

Responsibilities of the Executive Committee

In relation to this report, the executive committee are responsible for ensuring the AFR of the Association for the year ended 31 March 2023 is properly prepared in accordance with the relevant accounting and financial reporting requirements set out in the LSG Manual and other instructions issued by the SWD; and the use of the funds from the LSG by the Association has complied with the purposes as specified in the LSG Manual and other instructions issued by the SWD.

Our Independence and Quality Management

We have complied with the independence and other ethical requirements of the Code of Ethics for Professional Accountants issued by the HKICPA, which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The firm applies Hong Kong Standard on Quality Management 1, which requires the firm to design, implement and operate a system of quality management including policies or procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

**REVIEW REPORT TO THE EXECUTIVE COMMITTEE OF
HONG KONG SPORTS ASSOCIATION FOR PERSONS WITH INTELLECTUAL DISABILITY
香港智障人士體育協會
(Incorporated in Hong Kong and limited by guarantee)**

Auditor's Responsibility

Our responsibility is to form a conclusion, based on our engagement, and to report our conclusion to you.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), Assurance Engagements Other than Audits or Reviews of Historical Financial Information and with reference to Practice Note 851 (Revised), Reporting on the Annual Financial Reports of Non-governmental Organisations issued by the HKICPA. We have planned and performed our work to obtain reasonable assurance for giving conclusion 1 and obtain limited assurance for giving conclusion 2 below.

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

In relation to our conclusion 1 below, we have planned and performed such procedures as we considered necessary with reference to the procedures recommended in PN 851 (Revised), to satisfy ourselves that the AFR has been properly prepared, in all material respects, in accordance with the relevant accounting and financial reporting requirements set out in the LSG Manual and other instructions issued by the SWD.

In relation to our conclusion 2 below, we have obtained an understanding in respect of the purposes of the use of the funds as specified in the LSG Manual and other instructions issued by the SWD and obtaining an understanding of the control procedures. We are not required to perform any procedures to search for instances of the use of funds from the LSG by the Association being non-complied with the specified purposes. Our work was limited to reporting non-compliances identified as a result of the procedures performed in relation to conclusion 2 and during the normal course of our work relating to conclusion 1. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

**REVIEW REPORT TO THE MEMBERS OF
HONG KONG SPORTS ASSOCIATION FOR PERSONS WITH INTELLECTUAL DISABILITY
香港智障人士體育協會
(Incorporated in Hong Kong and limited by guarantee)**

Conclusion

1. In our opinion, the AFR of the Association for the year ended 31 March 2023 is properly prepared, in all material respects, in accordance with the relevant accounting and financial reporting requirements set out in the LSG Manual and other instructions issued by the SWD.
2. Based on the procedures performed and evidence obtained, nothing has come to our attention that causes us to believe that the use of the funds from the LSG by the Association has not complied, in all material respects, with the purposes as specified in the LSG Manual and other instructions issued by the SWD.

Intended Users and Purpose

This report is intended solely for submission by the Association to the SWD and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the SWD without further comment from us.



Oriental Link CPA Limited
Certified Public Accountants (Practising)

HO Siu Tong
Practising Certificate number P04291

Hong Kong, [- 8 SEP 2023]

ANNUAL FINANCIAL REPORT
NGO: HONG KONG SPORTS ASSOCIATION FOR PERSONS WITH INTELLECTUAL
DISABILITY
1 APRIL 2022 TO 31 MARCH 2023

A. INCOME	Notes	Total 2022-23 \$	Total 2021-22 \$
1. Lump Sum Grant			
a. Lump Sum Grant (excluding Provident Fund)	1b	3,571,819.00	3,527,025.00
b. Provident Fund	1c	203,884.00	200,921.00
2. Fee Income	2	15,000.00	15,000.00
3. Central Items	3	-	-
4. Rent and Rates	4	70,848.00	68,312.00
5. Other Income	5	-	-
6. Interest received		124.17	4.36
TOTAL INCOME		3,861,675.17	3,811,262.36
B. EXPENDITURE			
1. Personal Emoluments			
a. Salaries		(2,307,090.00)	(2,906,199.91)
b. Provident Fund	1c	(306,340.95)	(142,601.59)
c. Allowances		-	-
Sub-total	6	(2,613,430.95)	(3,048,801.50)
2. Other Charges	7	(859,821.49)	(580,945.47)
3. Central Items	3	-	-
4. Rent and Rates	4	(70,848.00)	(68,312.00)
TOTAL EXPENDITURE		3,544,100.44	3,698,058.97
C. SURPLUS FOR THE YEAR	8	317,574.73	113,203.39

The Annual Financial Report from pages 4 to 12 has been prepared in accordance with the requirements as set out in the Lump Sum Grant Manual.

SIGNATURE



 LUK Tze Chung
 Chairman

Date - 8 SEP 2023

SIGNATURE



 WONG Ka Yee Allison
 NGO Head

Date - 8 SEP 2023

HONG KONG SPORTS ASSOCIATION FOR PERSONS WITH INTELLECTUAL DISABILITY
NOTES ON THE ANNUAL FINANCIAL REPORT (CONTINUED)

1. Lump Sum Grant (LSG)

a. Basis of preparation The Annual Financial Report (AFR) is prepared in respect of all Funding and Service Agreement (FSA) activities (including support services to FSA activities) funded by the Social Welfare Department under the Lump Sum Grant Subvention System. AFR is prepared on cash basis, that is, income is recognised upon receipt of cash and expenditure is recognised when expenses are paid. Non-cash items such as depreciation, provisions and accruals have not been included in the AFR.

b. Lump Sum Grant (excluding Provident Fund) This represents LSG (excluding Provident Fund) received for the year.

c. Provident Fund This is Provident Fund received and contributed during the year.

Snapshot staff are defined as those staff occupying recognised or holding against subvented posts as at 1 April 2000.

6.8% and other posts represent those staff that are employed after 1 April 2000.

The Provident Fund received and contributed for staff under the Central Items have been shown under Note 3. Details are analysed below :-

<u>Provident Fund Contribution</u>	Snapshot staff \$	6.8% and Other Posts \$	Total \$
Subvention Received	-	203,884.00	203,884.00
Provident Fund contribution Paid during the year	-	(306,340.95)	(306,340.95)
	-	(102,456.95)	(102,456.95)
<u>Add:</u> Surplus b/f	-	263,088.79	263,088.79
	-	160,631.84	160,631.84
Addition subvention received for previous year(s)	-	-	-
<u>Less:</u> Refund to Government	-	-	-
Surplus c/f	-	<u>160,631.84</u>	<u>160,631.84</u>

HONG KONG SPORTS ASSOCIATION FOR PERSONS WITH INTELLECTUAL DISABILITY

NOTES ON THE ANNUAL FINANCIAL REPORT (CONTINUED)

2. Fee income This represents social welfare fee income received for the year in respect of the fees and charges recognised for the purpose of subvention as set out in the LSG Manual.

3. Central Items This represents social welfare fee income received for the year in respect of the fees and charges recognised for the purpose of subvention as set out in the LSG Manual.

	2022-23	2021-22
	\$	\$
a. Income		
Programme Assistant	-	-
Total	<u>-</u>	<u>-</u>
b. Expenditure		
Programme Assistant	-	-
Total	<u>-</u>	<u>-</u>

4. Rent and Rates This represents the amount paid by SWD in respect of premises recognised by SWD. Expenditure on rent and rates in respect of premises not recognised by SWD have not been included in AFR.

5. Other Income This includes programme income and all income other than recognised social welfare fee income received during the year. Non-SWD subventions and donations received have not been included as Other Income in AFR. In this respect, donations have been included if it is used to finance expenditure reflected in the AFR.

6. Personal Emoluments Personal Emoluments include salary, provident fund and salary-related allowances.

The analysis on number of posts with annual Personal Emoluments over \$700,000 each paid under LSG is appended below:

Analysis of Personal Emoluments paid under LSG	No. of Posts	\$
HK\$700,001 – HK\$800,000 p.a.	-	-
HK\$800,001 – HK\$900,000 p.a.	-	-
HK\$900,001 – HK\$1,000,000 p.a.	-	-
HK\$1,000,001 – HK\$1,100,000 p.a.	-	-
HK\$1,100,001 – HK\$1,200,000 p.a.	-	-
>HK\$1,200,000 p.a.	-	-

HONG KONG SPORTS ASSOCIATION FOR PERSONS WITH INTELLECTUAL DISABILITY
NOTES ON THE ANNUAL FINANCIAL REPORT (CONTINUED)

7. Other Charges The breakdown on Other Charges is as follows:

Items	2022-23	2021-22
	\$	\$
a. Utilities	17.62	31.86
b. Administrative Expenses	842,895.82	554,935.72
c. Repair and Maintenance	4,244.00	2,170.00
d. Transportation and Travelling	3,043.20	3,069.70
e. Miscellaneous	<u>9,620.85</u>	<u>20,738.19</u>
Total	<u><u>859,821.49</u></u>	<u><u>580,945.47</u></u>

HONG KONG SPORTS ASSOCIATION FOR PERSONS WITH INTELLECTUAL DISABILITY
NOTES ON THE ANNUAL FINANCIAL REPORT (CONTINUED)

8. Analysis of Lump Sum Grant Reserve and balances of other SWD Subventions

	Lump Sum Grant (LSG)	Rent and Rates	Central Items	Total
	\$	\$	\$	\$
Income				
Lump Sum Grant	3,775,703.00	-	-	3,775,703.00
Fee Income	15,000.00	-	-	15,000.00
Other Income	-	-	-	-
Interest Received (Note 1)	124.17	-	-	124.17
Rent & Rates	-	70,848.00	-	70,848.00
Central Items	-	-	-	-
Total Income (a)	3,790,827.17	70,848.00	-	3,861,675.17
Expenditure				
Personal Emoluments	2,613,430.95	-	-	2,613,430.95
Other Charges	859,821.49	-	-	859,821.49
Rent and Rates	-	70,848.00	-	70,848.00
Central Items	-	-	-	-
Total Expenditure (b)	3,473,252.44	70,848.00	-	3,544,100.44
Surplus for the year (a)-(b)	317,574.73	-	-	317,574.73
Add: Deficit of Provident Fund	102,456.95	-	-	102,456.95
	420,031.68	-	-	420,031.68
Surplus b/f (Note 2)	320,272.99	-	-	320,272.99
	740,304.67	-	-	740,304.67
Less: Refund to Government	(355.20)	-	-	(355.20)
Ineligible items off-set 2021-2022	(5,500.00)	-	-	(5,500.00)
Transfer from LSG Reserve to cover the salary adjustment for Dementia Supplement and Infirmary Care Supplement (Note 3)	-	-	-	-
Surplus c/f (Note 4)	734,449.47	-	-	734,449.47

Notes:

- (1) Interest received on LSG and Provident Fund reserves, rent and rates, central items, Special One-off Grant is included as one item under LSG; and the items is considered as part of LSG reserve.
- (2) Accumulated balance Lump Sum Grant Surplus b/f from previous years (including holding account) and all interest received in previous years should be included in the surplus b/f under LSG.
- (3) Amount of LSG Reserve used to cover the salary adjustment for Dementia Supplement and Infirmary Care Supplement, if any, as per Schedule of Central Items.
- (4) The level of LSG cumulative reserves (ie.S), less LSG Reserve kept in the holding account, will be capped at 25% of the NGO's operating operating expenditure (excluding Provident Fund expenditure) for the year.

Schedule for Central Items
Analysis of Subvention and Expenditure for the Period from 1 April 2022 to 31 March 2023

Agency Code and Name : 380 Hong Kong Sports Association for Persons with Intellectual Disability

Unit Code & Name (Note 7)	Subvented Element	Subvention Released (Note 1)	Actual Expenditure (Note 2)	Surplus (Note 3) (a)	Deficit (Note 3) (b)	Deficit transferred to LSG (Note 4) (c)	Adjusted Deficit (d)=(b)-(c)	Surplus b/f (Note 5) (e)	Refund to Government (f)	Adjustment (Note 9) (g)	Surplus of (Note 6) (h)=(e)+(a)-(d)-(f)+(g)
nnnn-xxxxxxx	Dementia Supplement for Elderly with Disabilities (Note 8)	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Infirmary Care Supplement for the Aged Blind Persons (Note 8)	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Dementia Supplement for Residential Elderly Services (Note 8)	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Infirmary Care Supplement for Residential Elderly Services (Note 8)	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Foster Care Allowance / Emergency Foster Care Allowance	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	After School Care Programme - Fee Waiving Subsidy Scheme	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Temporary Financial Aid	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Emergency Fund	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Time-defined Subsidy Scheme for Extended Hours Service Users	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Training Subsidy under Training Scheme for Child Care Supervisors and Special Child Care Workers in Pre-school Rehabilitation Services	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Short-term Rental Assistance	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Overnight On-site-on-call allowance	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Neighbourhood Support Child Care Project (NSCCP) - Contract Subsidy	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	NSCCP - Subsidy for Fee Reduction/ Waiving	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	NSCCP - Subsidy for Incentive payment	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	NSCCP - Rent and Rates	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Training Sponsorship Scheme for Master in Occupational Therapy and Physiotherapy Programmes	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Training Subsidy Programme for Children on the Waiting List for Subvented Pre-school Rehabilitation Services	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Financial Incentive Scheme for Mentors of Employees with Disabilities	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Cash Subsidy for Integrated Support Service for Persons with Severe Physical Disabilities	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Time-defined Subsidy Scheme for Occasional Child Care Service	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Enhanced After School Care Programme - Fee Waiving Subsidy Scheme	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Navigation Scheme for Young Persons in Care Services - Operating Expenses	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Navigation Scheme for Young Persons in Care Services - Training Cost	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Pilot Scheme on Multi-disciplinary Outreaching Support Teams for the Elderly (MOSTE) - Annual Funding Allocation	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	MOSTE - Annual Rent and Rates	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Project on Child Care Training for Grandparents - Contract Subsidy	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Project on Child Care Training for Grandparents - Subsidy for Fee Reduction/Waiving	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Special Grant on Manpower Support for Residential and Home-based Care Service Units in respect of the Severe Respiratory Disease associated with Novel Infectious Agent	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Special Allowance for Staff of Subvented Residential Care Service Units in respect of COVID-19	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Subsidy for Enhanced Support for Ethnic Minority Children in Special Care Centre	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Subsidy for Enhanced Support for Ethnic Minority Children in Early Education and Training Centers	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Ethnic Minority District Ambassador Posts	-	-	-	-	-	-	-	-	-	-
nnnn-xxxxxxx	Time-limited programme on Enhancing Infection Control and Ventilation of Residential Care Homes for the Elderly and Residential Care Homes for Persons with Disabilities-On-site Ventilation Assessment	-	-	-	-	-	-	-	-	-	-
TOTAL		-	-	-	-	-	-	-	-	-	-

Schedule for Central Items
Analysis of Subvention and Expenditure for the Period from 1 April 2022 to 31 March 2023

Agency Code and Name : 380 Hong Kong Sports Association for Persons with Intellectual Disability

Notes:

1. The figures for the whole financial year are extracted from the payroll for March (Final) of the financial year.
2. Actual expenditure represents the total expenditure incurred including provident fund for the respective services after netting off programme income, if any.
3. Surplus/Deficit for each element represents the difference between subvention released and actual expenditure.
4. Deficit i.r.o. the following central items arising from salary adjustment are transferred to the Lump Sum Grant Reserve as stated in SWD's letter ref. (28) in SWD/S/104/2 Pt.17 dated 31 October 2017.
 - (i) Dementia Supplement for Elderly with Disabilities
 - (ii) Infirmary Care Supplement for the Aged Blind Persons
 - (iii) Dementia Supplement for Residential Elderly Services
 - (iv) Infirmary Care Supplement for Residential Elderly services
5. "Surplus carried forward(b/f)" means surplus, if any, arising from operations in previous years.
6. "Surplus carried forward (c/f)" means surplus brought forward plus surplus, if any, arising from operations in current year.
7. Unit code and name/remittance advice no. are extracted from the payroll from SWD and remittance advice from the Treasury respectively.
8. The central items as listed above may not be exhaustive and any relevant details of central items released and/or expended during the year, where appropriate, should also be included.
9. For ASCP/ Enhanced ASCP, the adjustments includes the amount of expenditure overstated / (understated) in previous year(s) after taking into account the actual claw-back amount(s) per SWD's allocation letter(s), if any.

Schedule for Rent and Rates
Analysis of Subvention and Expenditure for the Period from 1 April 2022 to 31 March 2023

Agency Code and Name : 380 Hong Kong Sports Association for Persons with Intellectual Disability

Unit Code & Name	Subvented Element	Subvention Released (Note 1)	Actual Expenditure	Surplus (Note 2)	Deficit (Note 2)
		\$	\$	\$	\$
A001-3523 Shatin Centre	Rent (Note 3)	66,942.00	66,942.00	-	-
	Rates	3,906.00	3,906.00	-	-
	Less: Rates concession	-	-	-	-
	Total :	70,848.00	70,848.00	-	-
A002-	Rent				
	Rates				
	Less: Rates concession				
Total :					
A003-	Rent				
	Rates				
	Less: Rates concession				
Total :					
A004- " " "					
Grand Total :		70,848.00	70,848.00	-	-

Notes:

1. The figures are to be extracted from the payroll for March plus subvention released in late March of the financial year.
2. Surplus / Deficit for each element represents the difference between subvention released and actual expenditure.
3. Rent includes all kinds of rent such as PHE rental, private rental, carpark rental, management fee, building maintenance fee and Government Rent.


Schedule for Investment
Analysis of Investment as at 31 March 2023

Agency Code and Name : 380 Hong Kong Sports Association for Persons with Intellectual Disability

	2022-23	2021-22
	\$	\$
Lump Sum Grant Reserve as at 31 March	734,449.47	320,272.99
Represented by :		
Investments		
a. HKD Bank Account Balances	734,449.47	320,272.99
b. HKD 24-hour Call Deposits	-	-
c. HKD Fixed Deposits	-	-
d. HKD Certificate of Deposits	-	-
e. HKD Bonds (see appendix for breakdown)	-	-
	734,449.47	320,272.99


Note : The investments should be reported at historical cost.

Confirmed by:-



 LUK Tze Chung
 Chairman

Date - 8 SEP 2023



 WONG Ka Yee Allison
 NGO Head

Date - 8 SEP 2023